

**MINUTES**  
**WINNEBAGO COUNTY EMERGENCY TELEPHONE BOARD**  
**204 S. FIRST STREET, ROCKFORD, IL**  
**February 9, 2021**

**I. CALL TO ORDER**

Meeting was conducted at above location. Conference Bridge was available as well due to COVID. Meeting was called to order at 9:02 a.m.

**II. ROLL CALL**

Present: Todd Stockburger (Co-Chairman), Don Carlson, Gary Caruana, Joe Corl, Rob Martin **Participating via phone:** Dan O'Shea, Joel Hallstrom, Chuck Lynde, Adam Truman  
Absent: Derek Bergsten and Don Shoefflin  
Guests: Thad Martin, Sandy Stansell, Todd Hughes, Elizabeth Russell, Mark Karner (P) and Dick Richart

**III. APPROVAL OF MINUTES**

**Motion:** Joe Corl made a motion to approve the January minutes and Gary Caruana seconded the motion. Motion carried.

**IV. FINANCIAL REPORT**

**Motion:** Joe Corl made a motion to approve the financials and it was seconded by Gary Caruana. Motion carried. Co-Chairman Todd Stockburger introduced Dick Rickart who has taken Steve Chapman's position. Mr. Rickart advised members that Steve Chapman would continue to provide assistance throughout the next year.

**V. New Business**

**January 2021 Call Volume and Answering Reports**

Todd Stockburger advised that a report from the county was still unavailable due to the crashed reporting system. Rockford 911 call volume/answering report was distributed for review. Winnebago County 911 does not have a report as of yet because their cutover to the new system has not occurred.

**CAD/RMS Governance**

Todd Hughes reported that the process is moving along nicely. He advised that everyone has agreed to the share info and records. They are still awaiting the signed documents from RVC, Durand, Roscoe and the County. Once those four are signed, then the documents will get countersigned.

**VI. Old Business**

**NG911 Project**

Sandy Stansell and Thad Martin provided an overview regarding the situation with the cutover that had been scheduled and attempted on January 20-21. Thad Martin advised that there were issues with the recorder that generated calls that were sent to the 911 center and problems continued from there. Stansell advised that a meeting was held with all personnel on site along with the vendors. The county team decided that the cutover would not continue into Friday, due to the unknown problems faced over the Wednesday-Thursday period along with doing a cutover at the end of a work week. The County 911 team will be working with Solacom to schedule a new cutover date.

### **Station Alerting Budget Amendment and Installation Update**

Co-Chair Todd Stockburger advised members that he had a conversation with Steve Chapman regarding additional funding needed for Station Alerting. Mr. Chapman Advised that the county would have to amend the budget. Stockburger added that months ago the board approved the purchase for the amount of \$700K but due to the increased number of items, that amount has increased. Dan O'Shea asked how the board missed by almost 50%. Elizabeth Russell explained to the board that the cost now is \$1,036,000 because radio consolettes had to be purchased that weren't originally planned for and along with that there was another fire station that came on board and lastly the board's approval to pay for cellular modems—all added to the increase. Co-Chair Stockburger stated that the County would be making that amendment in the next couple weeks. Joe Corl questioned whether the County Board would have to approve that expenditure. Dan O'Shea advised that the County Board serves as a pass through for the money. Sandy Stansell advised the board that several years ago, the ETSB's expenditures were being sent to the county board for their approval but that was challenged and found to be incorrect. The ETSB approves expenditures and the county serves as the "holder of the ETSB funds"

### **Pulsepoint**

Elizabeth Russell advised members that PulsePoint is now live and available in the App Store. Chief Bergsten is working on a press release. The next step will be the verified responder portion. Chief Bergsten will be on TV on Friday morning to talk about this service. Only verified responders will receive notifications regarding private homes. Thad Martin suggested that training be provided to all 911 personnel so that they are aware of the app and its use.

### **Telephone Lines**

Todd Stockburger advised that they were still looking into what they can do to save money.

## **VII. NEXT MEETING AND ADJOURNMENT**

The next ETSB meeting is scheduled for March 9, 2021 at 9:00 a.m. 204 S. 1<sup>st</sup> Street. Rockford Fire Dept. – 2<sup>nd</sup> floor.

### **Adjournment**

**Motion:** Before the motion, ETSB board member Rob Martin made the announcement that he was resigning because he and his family are moving to Wisconsin. Rob Martin thanked the board and advised that he enjoyed working alongside everyone. (Rob will be greatly missed!) Don Carlson made a motion to adjourn followed by a second from Rob Martin. Motion carried.